ACTIVATION PROCESSES, POLICIES AND PROCEDURES

REFERENCE

- **USD Memorandum of 15 Mar 2007**

- **Mobilization Activation Integration Deployment Plan**
  - **MCO 3000.19ª**

- **COMMARFORRES Administrative Guidance and Instructions for Mobilization and Activation of Selected Marine Corps Reserve (SMCR) Units and Detachments dated 11Jan05**
  - UNDER REVISION

CONCEPT OF ACTIVATION

- **CMC (PP&O) directs COMMARFORRES to activate SMCR units/dets**

- **COMMARFORRES will direct MSCs to activate designated units/dets**
  - **Units are not allowed to begin recall procedures or auth TriCare Benefits until directed by COMMARFORRES message**

CONCEPT OF ACTIVATION

- **Personnel of designated Units/Dets will be activated via Unit Diary according to the MOBMCC**
  - **All members possessing the designated MOBMCC will be activated as long as they possess a valid**
    - **RECSTAT**
    - **STRENGTH CAT**
    - **DU LIMIT – MOBSTAT CODE***
      - ***SMCR Affiliation Deferment**
      - **Verify Mob EDA Date**

CONCEPT OF ACTIVATION

- **Units/Det Personnel will be activated via Unit Diary by the MOBMCC**
  - **Due to the recycling of MOBMCCs, MISSA rarely submits activation entries**

- **Ensure MobMCC is resident in MCTFS**
  - **Utilize Site Support MOBMCC for “Cross-Levelers”**
  - **Update MOBMCC after INIT JOIN posts to MCTFS**

- **Submit MDay entry as individual or group on date of activation**
  - **826 001 MOB MCC__TO MCC__EAS__MDAY__ACT STATUS__ EXEC ORDER__CRISIS CODE__**

CONCEPT OF ACTIVATION

- **Upon submitting TTC 826-001 (AKA M-Day or Activation Entry), records will automatically be placed into an "AWAITING INIT JOIN" status**

- **Once records depict a RecStat "H" (awaiting init join), members will be "INIT JOINED" to Site Support Active Duty RUC**

- **ACTION DATES can be your friend**

CONCEPT OF ACTIVATION

- **Site Support (Active Duty) RUC will send members “TAD EXCESS” (**must cite AcDu RUC in entry)**
  - **ALL Members are placed in a TAD EXCESS status**

- **Either the Unit’s MOBRUC or GFC RUC will then attach members “TAD EXCESS”**
  - **Members of units (Bn/Sqdn) deploying with a diary capability will be attached by the MOBRUC**
    - **Loaded under the IPAC**

  - **Members of units/dets (Co/Det) deploying without a diary capability will be attached by a RUC belonging to the GFC (*RFP*)**

ADMINISTRATIVE SEQUENCE OF EVENTS

- **HQMC releases CMC Notification & Activation Order to MARFORRES, MARFORCOM & GFC**

- **MFR releases COMMARFORRES Activation Order to MSCs appropriate unit(s)**
  - **Directs the Notification & Activation of units/dets**
  - **Provides basic admin, log, fiscal, order writing, PAO & family readiness guidance**

ADMINISTRATIVE SEQUENCE OF EVENTS

- **On receipt of COMMARFORRES' Activation order, units then:**
  - **Ensure EID for Early Tricare is submitted**
    - **897 000 EARLY NOTICE DT__PROJ ACDU DT__CONTINGENCY CD__**
  - **Issue a press release on units' pending activation**
  - **Report For Planning (RFP) begins with GFC**
    - **Talk to your gaining IPAC**
  - **Initiate official notification & recall of personnel**
    - **SMCR members begin minimum 30-Day mandatory delay period effective date of Notification (there is no maximum)**
    - **FY-08 NDAA Section 515, Public Law 110.181**
  - **Create MROWS Activation Orders**

ADMINISTRATIVE SEQUENCE OF EVENTS

- **Site Support initiates TAD Orders for AC/AR Personnel deploying w/ Unit (SABRS ORDERS!!!)**

- **M-DAY Marines are "activated" via Unit Diary**
  - **Initiate all pay & allowances**

- **Once unit has completed their activation, release message to COMMARFORRES (G3/5 & G1) – informs MarForCom of the unit's activation (see example provided from MAID-P)**

- **Send all TAD EXCESS via Unit Diary**

GENERAL POLICIES

- **Identify Non-deployable Marines & ensure properly reflected via Unit Diary**
  - **Delay, Deferment and Exemption cases**
  - **Medical**
  - **IIADT**
  - **Legal**
  - **RES ECC**
  - **Females – Pregnancy and Combat Restricted units**
  - **HIV**

GENERAL POLICIES

- **MCO 1800.11**

- **Activation over 16yrs of Active Service**
  - **Members w/ 15+ 1 day active duty**
  - **MUST be approved by CMC (RA/MMFA)**
  - **Submit package via Chain of Command**
    - **AA Form (NOT a letter)**
    - **RQS**
    - **Photo (digital submissions are permitted)**

GENERAL POLICIES

- **Only members filling a valid BIC (excesses are allowed) within the unit or formulated Det will be assigned the MOBMCC for the unit**
  - **MFR Message 141935Z Jan 11**

- **CROSS-LEVELING - MOBMCCs will be assigned to Marines from other locations volunteering to be activated IOT fill a shortfall within an activating SMCR Unit.**
- **Do not assign members an erroneous MOBMCC to preclude their activation**

GENERAL POLICIES

- **EARLY ACTIVATION**

  - **CMC Activation Message provides**
    - **ACTUAL Activation Date**

      OR
    - **No Earlier Than (NET) Date**

  - **WRITTEN AUTHORITY must be received from MarForCom IOT early activate**

GENERAL POLICIES

- **Early Activation of Key Staff requests**
  - Submitted to ComMarForCom (G3) via MarForRes (G1 &G3/5)
  - MarForRes will favorably endorse a request for early activation of no more than 60 days for critical billets
    - Bn/Sqdn/SPMAGTF Commander
    - Executive Officer
    - S-1, S-3, S-4, S-6

- Required to make prudent usage of available Drills (IDT, ATP), Active Duty Operational Support (ADOS), and if necessary, Annual Training (AT)

GENERAL POLICIES

- **Early Activation for “Individual Skills Training” (IST)**

- **IST is training REQUIRED for deployment**

  - **WITH WRITTEN APPROVAL FROM MARFORCOM**
  - **Marines requiring completion of IIADT may be activated in advance of the designated unit**
  - **Requires “Backwards” Planning**
  - **Must be able to complete training IOT complete PTP with designated unit**
  - **Written request must be submitted to ComMarForCom (G3) via MarForRes (G1 &G3/5)**

GENERAL POLICIES

- **EARLY ACTIVATION EXECUTION**
  - **INDIVIDUALLY activate per para 110403.3 of the MCTFSPRIM**
  - **Ensure Marine's EAS/ECC is based upon CMC's Activation Message**
  - **Ensure each Marine receives 30-DAY Mandatory Delay in reporting from date of notification to date of activation**
  - **Activation in excess of 400-Days**

GENERAL POLICIES

- **<u>All</u> members with a MOBMCC ordered to activate will be activated, unless they possess an invalid RECSTAT/STRENGTH CAT/DU LIMIT CODE – MOBSTAT CODE**
  - **RECSTAT/STRENGTH CAT/DU LIMIT Codes will be assigned per MCTFSCODESMAN, CMC Guidance, and COMMARFORRES Admin LOI**

  - **Unless directed, do not assign members erroneous RECSTAT/ STRENGTH CAT or DULIMIT Codes to preclude activation or circumvent Delay, Deferment & Exemption policies/processes**

GENERAL POLICIES

- **Members will not be allowed to travel to or report for duty prior to their designated activation date**

- **Members authorized to activate/deploy :**
  - **SMCR members assigned a T/O line number for desg Unit at the time of mobilization**
  - **I-Is assigned to an integrated billet on the Activating Unit's T/O**
  - **I-I/SMCR members assigned as a Detachment member to a valid Manning Doc**
  - **Approved volunteers that are cross-levelers**
  - **Requests to deploy any other members must be approved by MSC**

GENERAL POLICIES

- **THERE IS NO AUTHORITY FOR REAR SUPPORT ACTIVATIONS!!! ALL MARINES ACTIVATED WILL DEPLOY FROM THE RTC TO ILOC/GFC**

- **PWST Activations provide RTC support**

- **CMC Activation message**
  - **GFC**
  - **Act Date**
  - **Depart RTC (Per TPFDD)**

GENERAL POLICIES

- **MFR G-1 must approve activation of any members not activated/deployed PRIOR to the unit deploying OCONUS**
  - **MSCs of Members granted a Delay through DD&E must coordinate deployment**

- **MSC is approving authority for early deactivation (except HUMS) of any member if unit/det is not in the process of demobilizing**

GENERAL POLICIES

- **Per USD memo of 15Mar07**
  - **12mo Activation Authority**
    - **No longer 24 cumulative months**
    - **No longer required to volunteer for subsequent activation**
  - **CMC Activation message provides period of activation**
    - **Don’t assume a 400-day activation**

GENERAL POLICIES

- **Members activated ISO an SMCR Unit/Det pursuant to USC TITLE 10, Section 12302**
  - **(Activation Status Code – ZM)**

- **Members activated ISO an SMCR Unit/Det pursuant to USC TITLE 10, Section 12301(d)**
  - **(Activation Status Code – ZA)**

- **PAY ATTENTION TO YOUR ACTIVATION MESSAGE!!!!**

GENERAL POLICIES

- **Members volunteering to fill an IA requirement (as directed/authorized by MMFA) will be issued Activation Orders pursuant to USC TITLE 10, Section 12301(d)**
  - **(Activation Status Code – ZA)**

- **Benefits and protection afforded a Marine while serving under 12301(d) Orders in support of a Contingency are unchanged from those a Marine is entitled to while serving under 12302 Orders (i.e. Pay & allowances, rights, benefits, medical, dental, Reemployment, USERRA, etc.).**
- **Perdiem may be affected**

GENERAL POLICIES

- **STOP-LOSS/STOP-MOVE AUTHORITY**

- **THERE IS NO AUTHORITY**
  - **Effective 31 Aug 03, Stop-Loss Authority was rescinded**
    - **RESECC expires prior to 12 mo activation period – unit must submit RESECC via UD**

- **In the event Stop-Loss is authorized – Guidance will be provided**

- **Unit Stabilization can be requested**

Non-Obligors request to drop to IRR

- **MCO 1001R.1K para 2101**
  - **Unit has received an order of intent to mobilize before MDPSD expires**
    - **Member WILL BE Activated and deploy**
  - **Unit has received an order of intent to mobilize before a voluntary transfer to the IRR**
    - **Member WILL BE Activated and deploy**
  - **MUST have sufficient time on CONTRACT (Res ECC)**
  - **Submit DD&E if necessary**

Non-Obligors request to drop to IRR

- **Several Congrints – all with the same conclusion**

Legal Review Concludes

- **10 USC sec 10141 details the organization of the reserve component. 10 USC 10141(a), "There are in each armed force a Ready Reserve, a Standby Reserve, and a Retired Reserve"**
- **Both SMCR and IRR Marines are in the "Ready Reserve“**
- **SMCR and IRR both are equally subject to involuntary mobilization under 10 USC 12302**
- **SMCR Marines enlist in the "Ready Reserve" for 8 years**
- **There is absolutely no change in a Marine's availability for involuntary activation upon trans to the IRR**
- **The Marine is still in the Ready Reserve subject to involuntary mobilization pursuant to the exact same statutory authority.**

GENERAL POLICIES

- **REQUEST FOR RETIREMENT**
  - **Request submitted for retirement PRIOR to unit activation – Retirement can be affected**
  - **Once Activated – Not authorized to request retirement to be affected DURING activation**
    - Request may be submitted to be affected AFTER activation obligation…Unless RESECC expires…

GENERAL POLICIES

- **Mandatory Removal Dates**

  - **Ensure Marine does not have a Mandatory Removal Date**
  - **Submit waiver request**
  - **OR**
  - **Submit request for retirement**

  - **Marine WILL BE DISCHARGED by CMC**
    - **Marine's location has no bearing**
    - **Marine will have to petition BCNR for retirement if eligible**

GENERAL POLICIES

- **Medically Not Qualified for Mobilization**
  - **Members must be medically screened prior to departing RTC**
  - **DD&E MARADMIN is deactivation authority**
    - **Members reporting with obvious medical condition**
    - **Members found NOT FIT for mobilization at RTC**
    - **Questions concerning medical fitness for mobilization**
    - **Members found NOT FIT for mobilization at GFC**
    - **Member injured at GFC**
    - **MARADMIN 259-04**

GENERAL POLICIES

Female Marines

- **Will not deploy OCONUS with a restricted unit**
  - **Coordinate w/ MFR & GFC**

- **Per Under SecDef & MCO 5000.12E**
  - **Pregnant Marines WILL NOT BE ACTIVATED**
  - **MUST have pregnancy test 10-14 days**
  - **Requires Medical Documentation**
  - **MARADMIN 027/07**

GENERAL POLICIES

- **Routine & Meritorious Promotions**
  - **Reserve promotion procedures remain in effect even after mobilization/activation**
  - **Meritorious promotions quotas will continue to be allotted for activated units after activation, & processed per parent SMCR chain**

- **Special Selection Boards**
  - **Applications for will be processed via parent SMCR chain**
  - **If selected, CMFR will coordinate members attendance and subsequent activation status with GFC.**

GENERAL POLICIES

- **Separation & Humanitarian Transfer Actions**
  - **Will be processed via GFC IAW ACTS Manual or Seps Manual**
  - **Separation approved by CMC – Officers Resign**
  - **HUMS Early Deactivation approved by MFR**

GENERAL POLICIES

- **Awards**
  - **Award recommendations will be processed via the GFC**
  - **Only award recommendations for Site Support/PWST will be adjudicated by MSCs and CMFR**
  - **AFRM**
    - **SECNAVINST 1650.1H**

GENERAL POLICIES

- **PERMISSIVE TAD (PTAD)**
  - **MARADMIN 076/09**
  - **HUMS PTAD must be auth by CMC**
  - **Baby PTAD may be auth by CO**
    - **NDAA 2009 directed change to TITLE 10, sec 701**
    - **MANDATES 10 days Paternity PTAD to Married members whose spouse gives birth**
    - **NDAA 2006 directed change to TITLE 10, sec 701**
    - **Allows up to 21 days Adoption PTAD**
  - **No other form of PTAD is allowed while activated**

GENERAL POLICIES

- **ALL MFR UNITS ARE IN "DIRECT SUPPORT"**

  - **Volunteers to cross-level from other than designated Unit**

    - **Change MOBMCC to equal Host Unit's Site Support MCC**
    - **Activate from home in reporting to Host Unit RTC**
    - **Activate & Join to Host Unit Active Duty RUC**
    - **Change MOBMCC to equal supported unit's MOBMCC**
    - **Initiate Pay & Allowances**
    - **Medically Screen**
    - **Provide required gear**
    - **TAD EXCESS to Deploying Unit**

  - **DO NOT IUT THE MARINE**
    - **PARENT UNIT must activate**
    - **ACDU RUC of Parent unit must INIT JOIN**

GENERAL POLICIES

- **Unsatisfactory Participants Reporting for Activation**
  - **MFR Msg 172017Z Mar 04**
    - **Activate all that report**
      - **Update StrengthCat Code**
      - **NJP, Reduction, at COs discretion**
    - **Remove MCEAS package**
    - **Counsel their loss of MGIB-R**
  - **Must resume drilling after deactivation**
  - **UA from drill after deactivation = MCEAS**
  - **Clean your RUCs for UnsatPats – StrengthCat of “X” must be resident in MCTFS**

GENERAL POLICIES

- **Members Failing to Report**
  - **Ensure Marine was properly notified!**
  - **CONTACT MFR SJA to verify NOTIFICATION**
    - **Submit “Initial Join Entry”**
    - **IMMEDIATELY Submit “DROP DESERTION”**
      - **Action Date must equal Activation Date**
    - **Complete DDForm 553**
      - **Copy to MFR (SJA)**
    - **Distribute DDForm 553 once approved by SJA**

GENERAL POLICIES

- **DECEASED MARINES**
  - **ALL remains are continuously escorted from DAFB to final resting by UNIFORMED Service Member**
  - **A UNIFORMED Honor Guard meets remains at airport and transfers from aircraft to hearse w/ exposed flag**
  - **Unit Reps should not go to Dover**
  - **Only 2 escorts allowed on Falcon 20 Aircraft**
  - **Unit Reps should attend Memorial/Funeral Svcs**

GENERAL POLICIES

- **DECEASED MARINES**
  - **MARADMIN 057/05**
    - **Health & Dental Records**
    - **EXPRESS MAILED**

      Dover Port Mortuary

      116 26th Street

      Dover, AFB, DE, 19902-5121
  - **PAA 05-08**
    - **Good Conduct Medal - First Award ONLY**

      Otherwise eligible

      Family may be awarded MCGCM

GENERAL POLICIES

- **RELEASE OF DECEASED MARINES' INFORMATION**
  - **SECTION 546, NDAA for FY04**
  - **PUBLIC LAW 108-136**
  - **Names and any other identifying information will be withheld for 24-Hours following notification to NOK**
  - **Ensure coordination with CMC (PAO) is completed PRIOR to release of any information**

WHO IS MY GAINING PAC?

- **Look for the DEPLOYMENT ORDER (DEPO)**
- **MarForCom Message**
- **Addressed to**
  - **Each MarFor**
  - **Each MEF**
  - **Each MSC**
  - **Basically THE WORD**
- **Provides for the assignment of EACH SMCR unit/det being activated**

QUESTIONS?

- **Use your Chain of Command**
- **Use your MSC**
- **READING IS FUNDAMENTAL (RIF)**
- **MSCs notified of “direct inquiries”**

ANY QUESTIONS???